

Teaching Strategies GOLD[®] Online A Teacher's Quick-Start Guide

Section 4: Checkpoints



Checkpoint Process

The CHECKPOINT tab gives you access to the tools you need to enter your assessment decisions at the end of each checkpoint period. This is where you will enter your final decisions about levels, as distinguished from the preliminary levels you selected in the DOCUMENTATION tab. You can choose to enter levels by area, by objective, or by child. All three options take you to the same progression screen (see below and page 33), where you to enter and finalize levels.



Checkpoint Progressions (see also page 33)

TIP: How do you approach your checkpoint decisions? Do you prefer to evaluate all data for one child at a time, or do you prefer to think about an entire area, like Cognitive, for the whole class? *Teaching Strategies GOLD*[®] is designed to support whichever way you like to work.

Getting Started

Communication

Checkpoint Process

View by Area

TIP: English language acquisition objectives and Spanish language and literacy objectives appear only if you have identified children to be assessed on them.

	DOCUMENTATION	CHECKPOINT	PLA	NNING	сомми	NICATION	REPO	RTS	CHILDREN
Preschool Class Switch Class ▼	Checkpoint by Period: Fall 2010/2 The checkpoint d	y Area for Pre 2011 Jue date is: Octol	eschool ber 29, 20'	Class					Change View 💌
 By Area Development (Obj. 1-14) Content (Obj. 15-36) 	Remember to com (where applicable), the appropriate Are	plete the Content , and Spanish Lan ea/Objectives on th	Areas, Eng guage and ne left.	glish Langua Literacy Are	ge Acquisi a (where a	tion Object pplicable).	ives Select	Key	Not Started
English Language		Social Emotional	Physical	Language	Cognitive	Finalize b	y Child		Complete
Spanish Language and	Tommy Baldwin								Final
Literacy (Obj. S8-S10 and S15-S19)	Grace Burgoyne	S	S	S	S	~		11/d	Not Applicable
	Adam Glen							Supp	ort
By Objective	Kyla Johnson							Where	e can I review the of my assessment?
		1							
neck the status your assessment ita by area.		Click any box enter levels.	to		(t)	Colors inc he status our decis	licate of sions.	CI to ch	ick Change View switch the neckpoint period.

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Getting Started

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View by Objective

You can view checkpoint data for all dimensions of a particular objective by using the Checkpoint by Objective option.



Checkpoint Process

View by Child

To see all checkpoint data you have entered for an individual child, use the By Child option.



Tip: Did you enter data into the wrong checkpoint period? Any data that has not been finalized can be moved to another checkpoint period or deleted. Click Unfinalize This Checkpoint if entries were finalized but you need to make changes. (The Unfinalize option only appears if entries were finalized.)

Communication

Checkpoint Progression Screen

Whether you view the Checkpoint by Area, by Objective, or by Child, you are led to the progression screen. This is where you will make your assessment decisions for each objective or dimension for each child. Remember, the colored bands on each progression show age or class/grade ranges for widely held developmental and learning expectations.

TIP: If you don't see documentation that you entered, be sure to verify that you are in the correct checkpoint period.



When you are finished, click the Next Dimension button to go to the next dimension. Alternatively, you can click the Save and Close button to save your entry and return to your initial checkpoint screen.



Checkpoint Screens

Optional Physical Dimensions

When entering data for Physical Objectives 4, 5, and 6, you can use the optional gross-motor dimensions to have the system assist you. These optional dimensions provide more details about the large-muscle physical objectives.

For some programs, these are not optional and are included as part of the Physical objectives/dimensions.





TIP: Note that the system does not enter the recommended checkpoint level for you. Once you close this box, you will need to enter the appropriate level for each objective.

•

Level 7

Level 8

Walks up and

Level 9

Children

Reports

Checkpoint Screens

Science and Technology, Social Studies, and the Arts

Objectives for science and technology, social studies, and the arts appear in a checklist format. *Teaching Strategies GOLD*[®] does not define progressions in these areas. If you are going to rate children's knowledge, skills, and behaviors in these areas, base your decisions on the expectations identified by your program.



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Finalizing/Unfinalizing Checkpoint Data

Teaching Strategies GOLD® has two types of status for your checkpoint entries: unfinalized and finalized. Your assessment decisions are considered "unfinalized" until you choose "finalize." Finalizing the entries signals to your administrator that you are not making any further changes to your decisions.

TIP: In *Teaching Strategies GOLD*[®], the terms "unfinalized" and "finalized" refer to the checkpoint process. The term "Preliminary Level" refers to individual pieces of documentation. The preliminary level you select for one piece of documentation relates to your assessment of a particular child, but *Teaching Strategies GOLD*[®] will not preselect a checkpoint level for you. To finalize an area, you must select a level for every objective/dimension.

By Area

Checkpoint by Area for Preschool Class

Period: Fall 2010/2011

The checkpoint due date is: October 29, 2010

Remember to complete the Content Areas, English Language Acquisition Objectives (where applicable), and Spanish Language and Literacy Area (where applicable). Select the appropriate Area/Objectives on the left.

	Social Emotional	Physical	Language	Cognitive	Finalize by Child
Tommy Baldwin					
Grace Burgoyne	4			1	×
Adam Glen				1	

Click the box to finalize, and select **Finalize** in the pop-up screen. To make a change, click the box and select **Unfinalize** in the pop-up screen. Then edit and finalize when finished. Click **Finalize** to finalize all entries in all areas for one child.

By Objective

Checkpoint by Objective for Preschool Class Current View Period: Fall 2010/2011 The checkpoint due date is: October 29, 2010 🛨 Social-Emotional 🛈 Objective 1: Regulates own emotions and behaviors (1) a.Manages feelings 🛈 b.Follows limits and expectations (1) c.Takes care of own needs appropriately (1) c1.Feeding (1) c2.Toileting and personal hygiene (1) c3.Dressing ① Objective 2: Establishes and sustains positive relationships () a.Forms relationships with adults ① b.Responds to emotional cues (1) c.Interacts with peers ① d.Makes friends 🕕 Objective 3: Participates cooperatively and constructively in group situations () a.Balances needs and rights of self and others (1) b.Solves social problems (1) Finalize This Checkpoint

When levels have been entered for every child, click Finalize This Checkpoint.

To make a change, click **Unfinalize This Checkpoint**. Edit and then finalize when finished.

By Child

Checkpoint for Bella

Current View Child: Bella in Preschool Class Period: Fall 2010/2011 Color Band at Fall 2010/2011: Preschool 3 class/grade (Green) *Edit* Spanish Language and Literacy Objectives: Off *Edit* English Language Acquisition Objectives: On *Edit* The checkpoint due date is: October 29, 2010

Social-Emotional

Objective 1: Regulates own emotions and beh	naviors	
Dimension	Level	Documentation
a. Manages feelings	Level 4	CD
h Follows limits and expectations	Lowel 5	

1870 85		
b. Follows limits and expectations	Level 5	
c. Takes care of own needs appropriately	Level 5	D

Objective 2: Establishes and sustains positive relationships

Dimension	Level	Documentation
a. Forms relationships with adults	Level 4	
b. Responds to emotional cues	Level 5	
c. Interacts with peers	Level 4	
d. Makes friends	Level 5	

Objective 3: Participates cooperatively and constructively in group situations

Dimension	Level	Documentation
a. Balances needs and rights of self and others	Level 4	
b. Solves social problems	Level 4	

Finalize This Checkpoint | Move This Checkpoint Data | Delete This Checkpoint

Click here and select Finalize This Checkpoint.

To make a change, click and select **Unfinalize This Checkpoint**. Edit and then finalize when finished.

Assessment Status Report

This report enables you to see whether you have entered levels and finalized checkpoints by area. It enables you to determine where you are missing data.

	DOCUMENTATION CHECKPOINT PLAN	
By Area	Assessment Status Report	
By Objective		
By Child	Class Preschool Class 💌	
Assessment Status Report	Period Fall 2010/2011	
Checkpoint Dates	Checkpoints Show only finalized checkpoints Show unfinalized and finalized checkpoints 	Select whether or not to include only finalized checkpoints for all children and areas
	Output O HTML O PDF Excel	Select PDF to print the report.
	GENERATE REPORT	

Adam Glen 0% 0% 0% 0% 0% 0% 0% 0% 0% 0% 0% 0% 0%	
Alex Fisher 100%	
Aima kobinson 100% 100% 100% 100% 100% 100% 100%	
Alyssa Dilicola 10 % 100% 100% 100% 100% 100% 100% 100	100%

0% means you have not identified levels that correspond with your "Checkpoints" choice for any objectives/dimensions in that area. 100% means you have identified levels that correspond with your "Checkpoints" choice for all objectives/dimensions in that area.

The meaning of the percentages depends upon whether you are including both unfinalized and finalized levels in the report.