Allocating the *The Creative Curriculum®*, Digital Resources

Subscribers to the *The Creative Curriculum®*, Digital Resources can allocate licenses to programs, sites, and classrooms, granting teachers access to these digital curriculum resources.

To begin allocating licenses, navigate to ADMINISTRATION in the profile menu and select LICENSE SETTINGS in the sub-navigation.

Please note: *The Creative Curriculum®, Digital Resources are available as a 12-month subscription. The Creative Curriculum®, Digital Resources are not included with your GOLD® subscription. For more information about *The Creative Curriculum®, Digital Resources, please visit: https://teachingstrategies.com/solutions/teach/digital-curriculum-resources/.

Select MANAGE CREATIVE CURRICULUM DIGITAL RESOURCE ALLOCATIONS.
Allocating to Programs

If you are an organization-level administrator, you will start by allocating *The Creative Curriculum®*, Digital Resources licenses to participating programs.

1. Select your current license from **CHOOSE LICENSE TO ALLOCATE**.
2. Type in the number of total licenses you wish each program to have in the **CHANGE PROGRAM LICENSES ALLOCATED** column.
3. Select **UPDATE PROGRAM ALLOCATIONS**.
Allocate to Sites

If you are a program-level administrator, you can allocate The Creative Curriculum®, Digital Resources licenses to participating sites.

1. Select your current license from CHOOSE LICENSE TO ALLOCATE.

2. Type in the number of total licenses you wish each site to have in the CHANGE SITE LICENSES ALLOCATED column.

3. Select UPDATE SITE ALLOCATIONS.
Allocate to Classes

If you are a site-level administrator, you can allocate *The Creative Curriculum®,* Digital Resources licenses to participating classrooms.

1. Select your current license from CHOOSE LICENSE TO ALLOCATE.

2. Select the checkbox next to each class that you would like to allocate *The Creative Curriculum®,* Digital Resources to in the UPDATE CLASS ALLOCATIONS column.

3. Select UPDATE CLASS ALLOCATIONS.