

Report Card

The Report Card provides up-to-date information for families about their child's skills, knowledge, and abilities. This report displays information about the child's current abilities, as well as what next steps can be expected.

To create a Report Card, access the Report area, and then select **GO** for the Report Card.

When should I use the Report Card?

The Report Card can be used after each checkpoint period to communicate with family members. The Report Card takes information directly from the checkpoint decisions a teacher has made for each child and organizes the information in a way that a family member can independently understand. This report is most appropriate for kindergarten classes or above.

Report Criteria

Customize your report by selecting the appropriate **CHECKPOINT PERIOD**, **ORGANIZATION**, **PROGRAM**, **SITE**, **TEACHER**, **CLASS**, **CHILDREN**, **OBJECTIVES AND DIMENSIONS**, and **LANGUAGE**.

Select **GENERATE REPORT**.

The screenshot shows the MyTeachingStrategies interface. At the top, there are navigation icons for Teach, Assess, Develop, Report (highlighted), and Family. The user is logged in as 'Kindergarten MC'. Below the navigation bar, there are tabs for Class Profile, Documentation Status, Assessment Status, Individual Child, Development and Learning, Report Card (selected), Snapshot, Alignment, and Class List. The main content area is titled 'Report Card' and contains instructions: 'To create this report, select a checkpoint period, at least one child, and at least one objective/dimension, then select "Generate Report."'.

The form includes the following sections:

- Checkpoint Period:** Radio buttons for 'Fall 2016/2017' and 'Winter 2016/2017' (selected).
- Select Children:**
 - Organization *: MyTeachingStrategies Demo Organization
 - Program *: [Dropdown]
 - Site *: [Dropdown]
 - Teacher *: [Dropdown]
 - Class: [Dropdown]
 - Children: [Table with columns Child and Status]
- Select objectives and dimensions +**: [Dropdown]
- Language:** Radio buttons for 'English' (selected) and 'Spanish'.
- Report Summary:**
 - Checkpoint Period: Winter 2016/2017
 - Organization *: MyTeachingStrategies Demo Organization
 - Program *: [Dropdown]
 - Site *: [Dropdown]
 - Teacher *: [Dropdown]
 - Class: [Dropdown]
 - Children: [Dropdown]
 - Objectives / Dimensions: All
 - Language: English
- Generate Report**: Button

Annotations with blue lines and dots point to the following elements:

- A blue circle with a question mark points to the 'Select Children' section.
- Blue lines point to the 'Organization', 'Program', 'Site', 'Teacher', 'Class', and 'Children' dropdowns/fields.
- A blue line points to the 'Language' section.
- A blue line points to the 'Generate Report' button.

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Report Results

Annie Mitchell Class / Grade: Pre-K Teacher: Tim Reed School / Program: Default Site		Checkpoint 1 (CP1): Fall 2016/2017 Checkpoint 2 (CP2): Winter 2016/2017 Checkpoint 3 (CP3): Spring 2016/2017 Checkpoint 4 (CP4): Summer 2016/2017 ○ E = Exceeding Expectations ● M = Meeting Expectations ○ P = Progressing Toward Expectations				At the top of the report you will see a summary of the information represented in the report.
Skills, knowledge, and behaviors		Assessment				Each area of development and learning is represented in its own table.
	Social-Emotional	CP1	CP2	CP3	CP4	Assessment Comments
1a	Manages feelings	○ E ● M ○ P	○ E ● M ○ P	○ E ● M ○ P	○ E ● M ○ P	Currently, Annie: Is beginning to be able to look at a situation differently or delay gratification Next, Annie will: Be able to look at a situation differently or delay gratification
1b	Follows limits and expectations	○ E ● M ○ P	○ E ● M ○ P	○ E ● M ○ P	○ E ● M ○ P	Currently, Annie: Is beginning to manage classroom rules, routines, and transitions with occasional reminders Next, Annie will: Manage classroom rules, routines, and transitions with occasional reminders
1c	Takes care of own needs appropriately	○ E ● M ○ P	○ E ● M ○ P	○ E ● M ○ P	○ E ● M ○ P	Currently, Annie: Demonstrates confidence in meeting own needs Next, Annie will: Begin to take responsibility for own well-being
2a	Forms relationships with adults	○ E ● M ○ P	○ E ● M ○ P	○ E ● M ○ P	○ E ● M ○ P	Currently, Annie: Is beginning to engage with trusted adults as resources and to share mutual interests Next, Annie will: Begin to engage with trusted adults as resources and to share mutual interests
2b	Responds to emotional cues	○ E ● M ○ P	○ E ● M ○ P	○ E ● M ○ P	○ E ● M ○ P	Currently, Annie: Is beginning to identify basic emotional reactions of others and their causes accurately

In the right column, the report will first outline the skills and abilities the selected child currently displays. Below, the report will outline the skills and abilities the child will likely display next.

For each objective/dimension, the Report Card will indicate if the child is Exceeding Expectations (E), Meeting Expectations (M), or Progressing Toward Expectations (P).