

# Sharing Documentation, Weekly Plans, and Reports with Families

MyTeachingStrategies™ allows you to share photos, videos, lesson plans, reports, and more with family members that have been added to a child's profile.

Sharing documentation? Be sure to individualize all documentation before sharing. Documentation will be shared with any family members whose children are associated with that documentation.

For more information on adding a family member in MyTeachingStrategies™, please reference the Administration chapter of the MyTeachingStrategies™ How-To Guide for Administration.

To share documentation, a weekly plan, or a report with a family member, select **SHARE** in the left-hand navigation. The documentation, weekly plan or report will be shared with all family members tied to the child's account.

The screenshot displays the MyTeachingStrategies™ user interface. At the top, there are navigation tabs: Teach, Assess, Develop, Report, and Family. Below these are sub-tabs: Add Documentation, View Documentation, On The Spot, Checkpoint By Child, Checkpoint By Class, and Checkpoint Dates. The main content area shows a documentation entry for a child named Mee Young, dated October 27, 2016. The entry includes a photo of children playing with Legos, a list of Objectives / Dimensions (e.g., 2c. Interacts with peers, 2d. Makes friends), and a Notes section. A right-hand sidebar provides a 'Documentation Summary' with the same information. A blue question mark icon is overlaid on the bottom left of the screenshot.

To access shared information, family members who have been added to a child account in MyTeachingStrategies™ can set up their family account at [family.teachingstrategies.com](http://family.teachingstrategies.com) using the same email address on file. Please reference the MyTeachingStrategies™ How-To Guide for Families for information for family members.