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Submitting Weekly Plans

Once you've added plans to your weekly calendar, you can submit your plans to an administrator.

In the Week view, select SUBMIT from the left-hand navigation bar.										
My Teaching Strategies [™]		Teach Assess Develop	Report Family	Preschool / Pre-K SJ						
Month <u>Week</u> Weekly Template										
🝂 Add Activity	Add Activity March 25 - 30, 2018									
🎢 Delete Activity	Mon 26	Tue 27	Wed 28	Thu 29	Fri 30					
🖉 Reorder	Trees - Investigation 4: Who takes care of trees?	Trees - Investigation 4: Who takes care of trees?	Trees - Investigation 4: Who takes care of trees?	Trees - Investigation 4: Who takes care of trees?	Trees - Investigation 5: How do trees change?					
View Archived Weekly Plans	Choice Time	Choice Time	Choice Time	Choice Time	Choice Time					
Print	Art: materials to make class books Computer: eBook version of	Art: materials to make class books	Art: materials to make class books Computer: eBook version of	Art: materials to make class books Cooking: Intentional Teaching Experience LL24, "Lemonade" (See experience for equipment, ingredients, and recipe.)	Art: landscape painting for inspiration at the easel; Colors! ¡Colores!					
C Submit	Growing Trees	Question of the Day	Growing Trees		Question of the Day					
	Question of the Day	What would you like to ask our visitor today?	Question of the Day		How tall were you when you					
Share with Family	Which of these people takes care of trees? (Display, for example, a photo of a forester or arborist	Large Group	What did you learn from our visitor yesterday?	LL24 - Lemonade	were a baby? (Have the children put pieces of masking tape on the wall with their names on					

A new screen will appear asking you to provide a title for your weekly plan.

My Teaching Strate	gies™	Teach Assess	Develop Report	Family	Pr	eschool / Pre-K SJ				
Month Week Weekly Template										
Add Activity			March 25	20 2010	>					
Delete Activity	Mon Submit V	Submit Weekly Plan				Fri 30				
Reorder	Tree Weekly Pla	in Title				Trees - Investigation 5: How do trees change?				
View Archived Veekly Plans	Choi	Trees Investigation 4/5				Choice Time				
Print	Art: r Select Adm book Com Tim Reed	Select Admin Tim Reed				Art: landscape painting for inspiration at the easel; Colors! ¡Colores!				
Submit	Que Which of tre	ur weekly plan to more th	Lemonade" r equipment, scipe.)	Question of the Day How tall were you when you were a baby? (Have the children put pieces of masking tape on the wall with their names on them to mark their answer. Save these markings for future comparisons.)						
	and c	Cancel	Cancel Submit							
	Rhyn Arma Discussion and Shared	st ips with visual cues	Materials: Might		ilthy food.)	Large Group Movement: Counting				
1 Add a title for your weekly plan. 2 Select the administrator you'd like to share the plan with. You can only share your plan with one administrator at a time. If you'd like to share your plan with more than one administrator, please follow these steps again.				Calisthenics Click SUBMIT to share your weekly plan with your administrator.						

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