Administrator Quick Links

Administrators can easily jump to a list of available sites, users, classes, and children when viewing a program, site, user, or class.

When Viewing a Program

Select PROGRAMS from the Administration sub-navigation.

Select the specific program you wish to view.

If you wish to view a list of all the sites in that specific program, select VIEW SITES in the left-hand navigation.

If you wish to view a list of all the children in that specific program, select VIEW CHILDREN in the left-hand navigation.

If you wish to view a list of all the classes in that specific program, select VIEW CLASSES in the left-hand navigation.

If you wish to view a list of all the users in that specific program, select VIEW USERS in the left-hand navigation.

When Viewing a Site

Select SITES from the Administration sub-navigation.

Select the specific program you wish to view.

If you wish to view a list of all the users in that specific site, select VIEW USERS in the left-hand navigation.

If you wish to view a list of all the children in that specific site, select VIEW CHILDREN in the left-hand navigation.

If you wish to view a list of all the classes in that specific site, select VIEW CLASSES in the left-hand navigation.

When Viewing a User

Select USERS from the Administration sub-navigation.

Select the specific user you wish to view.
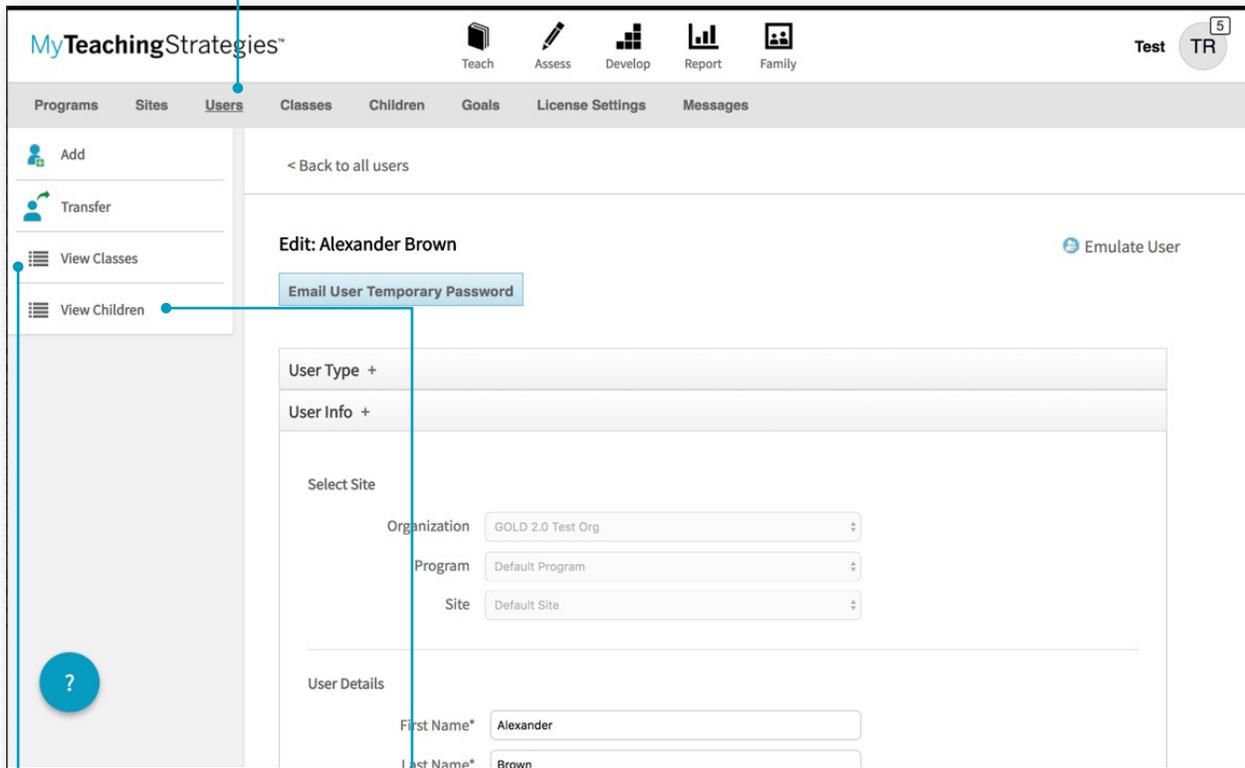
If you wish to view a list of all the classes for that specific user, select VIEW CLASSES in the left-hand navigation.

If you wish to view a list of all the children for that specific user, select VIEW CHILDREN in the left-hand navigation.

When Viewing a Class

Select CLASSES from the Administration sub-navigation.

Select the specific class you wish to view.

If you wish to view a list of all the children for that specific class, select VIEW CHILDREN in the left-hand navigation.