

My**Teaching**Strategies™

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# Family

To access the Family area, select the people icon from the main navigation bar.

How-To Guide for Administrators



# Sharing Documentation, Weekly Plans, and Reports with Families

MyTeachingStrategies™ allows your teachers to share photos, videos, lesson plans, reports, and more with family members that have been added to a child's profile.

Sharing documentation? Be sure to individualize all documentation before sharing. Documentation will be shared with any family members whose children are associated with that documentation.

For more information on how to add a family member in MyTeachingStrategies™, please reference the Administration chapter of the MyTeachingStrategies™ How-To Guide for Administrators.

To share documentation, a weekly plan, or a report with a family member, select **SHARE** in the left-hand navigation. The documentation, weekly plan or report will be shared with all family members tied to the child's account.

The screenshot displays the MyTeachingStrategies™ user interface. At the top, there are navigation tabs for 'Teach', 'Assess', 'Develop', 'Report', and 'Family'. Below these are sub-tabs for 'Add Documentation', 'View Documentation', 'On The Spot', 'Checkpoint By Child', 'Checkpoint By Class', and 'Checkpoint Dates'. The main content area features a photo of children playing with Legos. Below the photo, the child's name 'Mee Young' and the date 'October 27, 2016' are listed. A section titled 'Objectives / Dimensions' contains a list of educational standards with corresponding icons. A 'Notes' section contains a detailed description of the child's activity. On the right, a 'Documentation Summary' sidebar provides a quick overview of the entry, including the child's name, date observed, notes, caption, and files attached. A blue callout box on the left side of the interface points to the 'Share Documentation' button in the left-hand navigation menu.

To access shared information, family members who have been added to a child's account in MyTeachingStrategies™ can set up their family account at [family.teachingstrategies.com](http://family.teachingstrategies.com) using the same email address on file. Please reference the MyTeachingStrategies™ How-To Guide for Families for information specific to family members.