

Goals

The Goals report, generated only from checkpoint data associated with the objectives for development and learning for birth through third grade, enables administrators to compare assessment data describing children's knowledge, skills, and abilities with customized benchmark values that reflect a program's defined goals.

To begin creating your report, access the Report area and select **GO** for the Goals report.

When should I use the Goals report?

Administrators generate the Goals report at the end of any checkpoint period to compare checkpoint data from one or multiple checkpoint periods to customized benchmark values that reflect a program's defined goals.

Report Criteria

1 Under **SELECT CHILDREN**, select a program, site, teacher, class or specific children.

2 Use the **CHILD DEMOGRAPHICS** filter to include archived child records and to filter by any specific demographic criteria.

3 Select a specific **GOAL SET**. The Goal Set dropdown will include any active goal sets you have created or have been shared with you.

4 Select one or multiple **CHECKPOINT PERIODS**. This report will only display checkpoint periods set to the **GOLD®** Birth through Third Grade objectives/ dimensions.

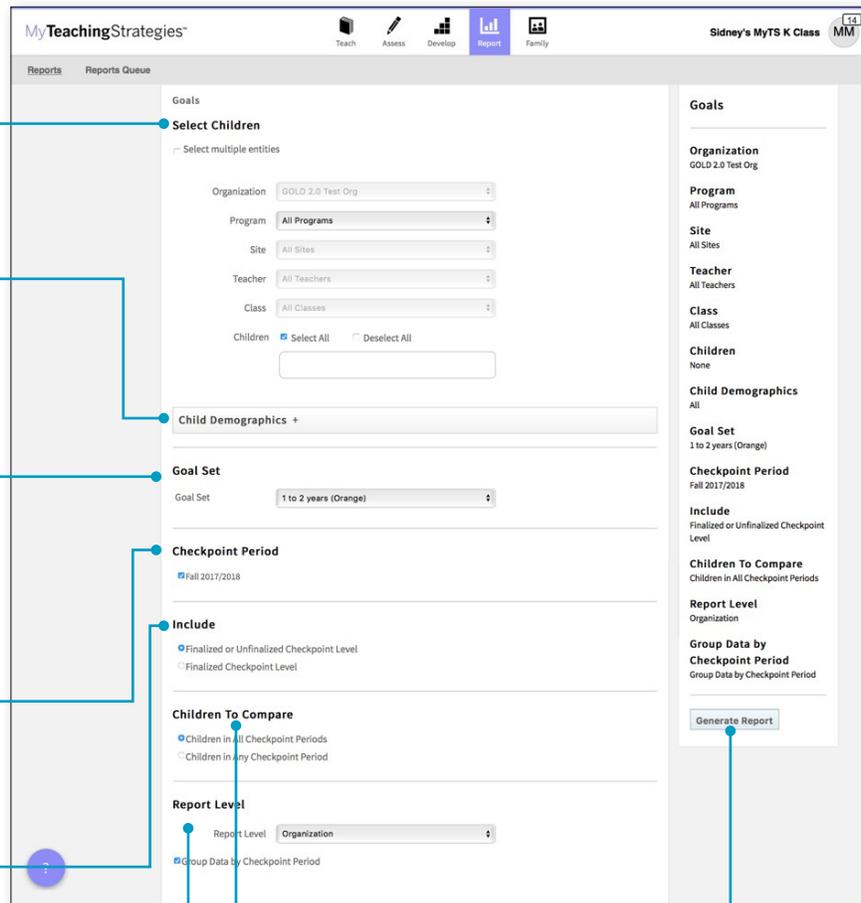
5 Determine whether to include **FINALIZED OR UNFINALIZED CHECKPOINT LEVEL** or **FINALIZED CHECKPOINT LEVEL**.

6 Under **REPORT LEVEL**, select the desired level of reporting, which allows for showing data at the top level of your administrative access down to the child level. Unchecking "Group Data by Checkpoint Period" tweaks the output sub-columns of the report to offer an alternative reporting view.

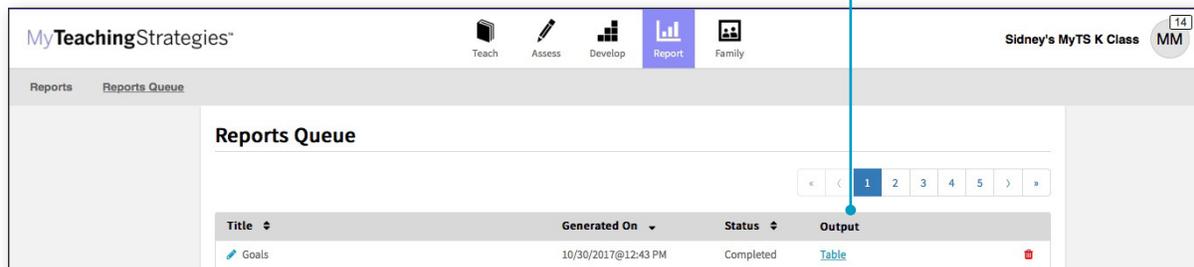
7 Under **CHILDREN TO COMPARE**.

- Select "Children in All Checkpoint Periods" to restrict the children included in the report to those who have data in all selected checkpoint periods.
- Select "Children in Any Checkpoint Period" to include all children who have data in any of the selected checkpoint periods.
- Select "Combine Meeting/Exceeding Expectations" to combine the "Meeting" and "Exceeding" columns in the report output into "Meeting/Exceeding."

8 Select **GENERATE REPORT**.



9 The report will appear on the Reports Queue. Select **TABLE** to open the report output.



Report Results

The report output includes a table for each objective/ dimension included in the goal set, alongside the custom goal expectation for that goal set.

For each included checkpoint period, the report output displays the number of children included, their average score, and the number of children whose skills, knowledge, and abilities were Not Meeting or Meeting the custom goal expectations.

Goals

1a. Manages feelings		Fall 2017/2018					
	Custom Goal Expectations	# Children	Average	# Not Meeting	% Not Meeting	# Meeting	% Meeting
GOLD 2.0 Test Org	4	2	1.5	2	100%	0	0%

1b. Follows limits and expectations		Fall 2017/2018					
	Custom Goal Expectations	# Children	Average	# Not Meeting	% Not Meeting	# Meeting	% Meeting
GOLD 2.0 Test Org	4	3	1.7	3	100%	0	0%

1c. Takes care of own needs appropriately		Fall 2017/2018					
	Custom Goal Expectations	# Children	Average	# Not Meeting	% Not Meeting	# Meeting	% Meeting
GOLD 2.0 Test Org	5	2	1.5	2	100%	0	0%